

December 12, 2018

Wyandotte Municipal Services Commission
Regular Meeting Minutes

A regular session of the Municipal Services Commission of the City of Wyandotte, Michigan was held at the office of the Commission on Wednesday, December 12, 2018 at 5:00 PM.

Roll Call: Present: Commissioners Leslie Lupo
Carolyn Harris
Robert J. Thiede
Paul Gouth
Bryan Hughes-Excused

General Manager & Secretary Paul LaManes

Also, Present- Steve Colwell- CATV
Charlene Hudson
Amber Sutphin
William Weirich
Steve Timcoe
Dave Fuller

Approval of Minutes:

MOTION by Commissioner Hughes and SECONDED by Commissioner Harris to approve the November 14, 2018 regular meeting minutes of the Municipal Services Commission.

Commissioner Lupo asked that the roll be called.

YEAS: Commissioner Lupo, Harris, Thiede, and Gouth

NAYS: None

Minutes Approved

Hearing of Public Concerns:

None

Resolution #12-2018-01

MOTION by Commissioner Thiede and SECONDED by Commissioner Harris to authorize the General Manager to approve the Water Department purchase of a 2018 CAT Model #420F2 Backhoe/Loader, including additional options, utilizing the State of Michigan MiDEAL bid and net of trade-in of the 1999 New Holland Backhoe/Loader, in the amount of \$91,388, as recommended by WMS Management.

Commissioner Lupo asked that the roll be called.

YEAS: Commissioner Lupo, Harris, Thiede, and Gouth

NAYS: None

Motion passes

Resolution #12-2018-02

MOTION by Commissioner Gouth and SECONDED by Commissioner Harris to authorize the General Manager to approve a FY2019 budget amendment for wages and benefits of \$61,875 to

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budget and hire an additional Department Helper for the Electric T&D Department, as recommended by WMS Management.

Commissioner Lupo asked that the roll be called.

YEAS: Commissioner Lupo, Harris, Thiede, and Gouth

NAYS: None

Motion passes

Resolution #12-2018-03

MOTION by Commissioner Thiede and SECONDED by Commissioner Harris to authorize the General Manager to accept sealed bid #4742 from the lowest bidder, RVP Construction, Inc. in the amount of \$150,655.00 for Water Main Replacement on Maple Street between 2nd Street and 3rd Street, as recommended by WMS Management.

Commissioner Lupo asked that the roll be called.

YEAS: Commissioner Lupo, Harris, Thiede, and Gouth

NAYS: None

Motion passes

Resolution #12-2018-04

MOTION by Commissioner Thiede and SECONDED by Commissioner Gouth to authorize the General Manager to approve the purchase of a Ford Transit Service/Cargo Van from Gorno Ford by the Cable Department for an amount not to exceed \$30,856, as secured through the State of Michigan MiDEAL vehicle bid contract #071B7700181, additionally outfitted for Cable Service/Installation Technician operation, as recommended by WMS Management.

Commissioner Lupo asked that the roll be called.

YEAS: Commissioner Lupo, Harris, Thiede, and Gouth

NAYS: None

Motion passes

Resolution #12-2018-05

MOTION by Commissioner Gouth and SECONDED by Commissioner Thiede to authorize the General Manager to execute the retransmission consent agreement with Graham Media Group, Inc for continued carriage of NBC (WDIV Detroit), ME TV, and This Detroit TV for the period January 1, 2019 through December 31, 2020, as recommended by WMS Management.

Commissioner Lupo asked that the roll be called.

YEAS: Commissioner Lupo, Harris, Thiede, and Gouth

NAYS: None

Motion passes

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Resolution #12-2018-06

MOTION by Commissioner Thiede and SECONDED by Commissioner Gouth to execute the Statement of Work-SOW #:290101- Wyandotte –Expanding Technology Consulting-SOW with ARRIS Global Services, Inc, at a cost of \$200,000 for professional services related to FTTH/FTTP, Headend migration and outside Cable Plant, as recommended by WMS Management.

Commissioner Lupo asked that the roll be called.

YEAS: Commissioner Lupo, Harris, Thiede, and Gouth

NAYS: None

Motion passes

Reports and Communications:

- Monthly Subscriber Reports- November 2018
- 2019 Commission Meeting Calendar
- 2019 Holiday Calendar

MOTION by Commissioner Thiede and SECONDED by Commissioner Harris to receive and place on file the reports and communications presented on the agenda.

Commissioner Lupo asked that the roll be called.

YEAS: Commissioner Lupo, Harris, Thiede, and Gouth

NAYS: None

Motion passes

Approval of Vouchers:

MOTION by Commissioner Harris and SECONDED by Commissioner Gouth that the vouchers be paid as submitted.

#5362 \$976,229.69

#5363 \$ 580,506.47

Commissioner Lupo asked that the roll be called.

YEAS: Commissioner Lupo, Harris, Thiede, and Gouth

NAYS: None

Vouchers approved

Late Items:

None

Motion by Commissioner Thiede and SECONDED by Commissioner Harris to now adjourn at 5:09PM. Roll attached. No objections to adjournment of meeting.

Next Regular Meeting - Wednesday, December 26, 2018 at 5 PM

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X

Paul LaManes
General Manager/Secretary