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October 16, 2012

A regular session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Tuesday, October 16, 2012 at 5:00 P.M.

ROLL CALL: Present: Commissioner - Gerald P. Cole-excused  
Frederick C. DeLisle  
James S. Figurski  
Leslie G. Lupo  
Michael Sadowski-excused

General Manager  
& Secretary - Melanie McCoy

Also Present - Paul LaManes  
Jim French  
Dave Fuller  
Mike Pente  
Valerie Hall  
Pam Tierney  
Susan Hamilton  
Gary Dillon

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APPROVAL OF MINUTES

MOTION by Commissioner Figurski and seconded by Commissioner Sadowski to approve the September 18, 2012 regular session Municipal Service Commission meeting.

MOTION by Commissioner DeLisle and seconded by Commissioner Lupo to approve the Municipal Service Commission meeting minutes.

HEARING OF PUBLIC CONCERN

None

PRESENTATION BY DILLON ENERGY ON NATURAL GAS AFFINITY PROGRAM

Presentation from Gary Dillon, Dillon Energy.

RESOLUTION 10-2012-01

Presentation from Pam Tierney on Bid pack 6.

MOTION by Commissioner DeLisle and seconded by Commissioner Lupo to authorize the General Manager to execute a contract with L&M Royal, Air, Inc in the amount of \$80,328.00 to supply the Horizontal connections, Internal HVAC Ductwork and Geothermal Energy System for NSP2 Homes Bid pack 6.

Commissioner Figurski asked that the roll be called.

YEAS: Commissioner DeLisle, Figurski, Lupo

NAYS: None

RESOLUTION 10-1012-02

Paul LaManes, Assistant to the General Manager giving overview on Converter and Modem Inventory Capital Request.

MOTION by Commissioner DeLisle and seconded by Commissioner Lupo to authorize the approval of Capital Request for Convertor and Modem Inventory as recommended by the Assistant to the General Manager.

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Commissioner Figurski asked that the roll be called.

YEAS: Commissioner DeLisle, Figurski, Lupo

NAYS: None

UPDATE ON MPPA PURCHASE AGREEMENTS FOR 2012 PURCHASING STRATEGY

Jim French giving overview on MPPA purchase agreement.

Motion by Commissioner DeLisle to receive and place on file.

RESOLUTION 10-1012-05

Dave Fuller, IT Director, giving overview on Capital Budget Amendment for carryover of Fiscal Year 2012 capital funds remaining.

MOTION by Commissioner DeLisle and seconded by Commissioner Lupo to authorize the Commission to amend the I/T Capital Budget for carryover of remaining Fiscal 2012 VOIP Capital Costs to Fiscal 2013 as recommended by IT Director

Commissioner Figurski asked that the roll be called.

YEAS: Commissioner DeLisle, Figurski, Lupo

NAYS: None

RESOLUTION 10-1012-06

MOTION by Commissioner DeLisle and seconded by Commissioner Lupo to authorize the purchase of a replacement phone system in conjunction with the move by City Hall staff and Administration as recommended by the IT Director. The Director of IT is authorized to purchase the recommended phone system through Ricoh USA, Inc. at Mi Deal pricing in the amount of \$46,233.12

Commissioner Figurski asked that the roll be called.

YEAS: Commissioner DeLisle, Figurski, Lupo

NAYS: None

RESOLUTION 07-1012-04

Melanie McCoy, General Manager, giving summary of  
25 x 25 renewable energy.

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Review of Resolution Opposing the 25 x 25 Renewable Energy  
Initiative.

MOTION by Commissioner DeLisle to receive and place on file.

COUNCIL RESOLUTIONS:

- A. RESOLVED by the City Council that Council CONCURS WITH THE Wyandotte Municipal Service Commission to APPROVE the adoption of the electric Utility Operating & Capital Budget for Fiscal 2012-2013, Water Utility Operating & Capital Budget for Fiscal 2012-2013 Telecommunication Utility Operating Budget for Fiscal 2012-2013.
- B. RESOLVED by the City Council that Council CONCURS with the Wyandotte Municipal Service Commission to APPROVE THE ADOPTION of MPPA Hedge Policy and completion of the Member Power Supply Portfolio Risk Management Election Form.
- C. RESOLVED by the City Council that Council CONCURS with the Wyandotte Municipal Service Commission to designate the Wyandotte Municipal Service General Manager, Melanie, McCoy, as the member authorized Representative under the MPPA Energy Services Project.
- D. RESOLVED by the City Council that Council CONCURS with the Wyandotte Municipal Service Commission to adopt the WMS Natural Gas Risk Management and Hedge Policy.
- E. RESOLVED by the City Council that Council hereby receives and places on file the rates as presented in the Cable deficit elimination plan approved by the City Council on May 7, 2012.
- F. RESOLVED by the City Council that Council hereby receives and places on file the Wyandotte Municipal Service Commission adoption of the Water Department Rate increase

Effective November 1, 2012, based on the recommendation of Management of Wyandotte Municipal Service water cost of service study.

REPORTS/COMMUNICATIONS

- A. Cash Reports
- B. Monthly Financials.
- C. BASF Geothermal Update
- D. Trip Reports
- E. Items of Note 9 2012
- F. Customer Communications
- G. Communication from Senator Hopgood.

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MOTION by Commissioner DeLisle and seconded Commissioner Lupo that the reports and communication are received and placed on file.

Commissioner Figurski asked that the roll be called.

YEAS: Commissioner DeLisle, Figurski, Lupo

NAYS: None

APPROVAL OF VOUCHERS

MOTION by Commissioner DeLisle and seconded by Commissioner Lupo that the bills be paid as audited.

# 5122	\$ 295,136.91
# 5123	\$ 2,055,093.93
# 5124	\$ 224,377.51
# 5125	\$ 760,516.78

Commissioner Figurski asked that the roll be called.

YEAS: Commissioner DeLisle, Figurski, Lupo

NAYS: None

LATE ITEMS

Melanie McCoy, General Manager, WMS Wind Turbine Grant is getting

ready to expire. We are trying to get an extension on this grant.

Presentation of Windstream Micro Turbines.

Motion By Commissioner Delisle and seconded by Commissioner Lupo to  
now adjourn. 5:45 P.M.

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Melanie McCoy  
Secretary