

08 - 072
October 21, 2008

A regular meeting of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission on Tuesday, October 21, 2008 at 5:00PM.

ROLL CALL: Present: Commissioners - Gerald P. Cole
Frederick C. DeLisle
Thomas M. Kaul
Stanley A. Rutkowski

Absent: Commissioners - Leslie G. Lupo
Excused

General Manager
& Secretary - Melanie L. McCoy

Also Present - Jim French,
Asst. to the G.M.
Steve Timcoe,
Telecom Supervisor
Todd Parker,
Delta Foundation
Robert Kulick
Kulick Enterprises
1 CATV Volunteer

APPROVAL OF THE MINUTES

MOTION by Commissioner DeLisle and seconded by Commissioner Cole that the minutes of the regular meeting held on Tuesday, October 21, 2008 be approved as recorded.

Commission President Rutkowski asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Kaul, Rutkowski

NAYS: None

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PERSONS IN THE AUDIENCE

There were no persons in the audience wishing to address the Commission.

PRESENTATION TO BILL BOOKER, SUPT. OF CATV

Commission President Rutkowski congratulated recently retired Bill Booker, Supt. of CATV, on his achievements over the past 25 years of service.

DELTA INSTITUTE GRANT PRESENTATION

Todd Parker, Delta Institute, informed the Commission that we have received \$18,900.00 in grant money to perform energy assessments in the community.

Commissioner Kaul asked that we put an item on cable television regarding where to get applications for this service.

COAL PROCUREMENT SERVICES AGREEMENT

The Commission authorized the renewal of the Coal Procurement Services Agreement with Energy Services, Inc.

MOTION by Commissioner Cole and seconded by Commissioner DeLisle to authorize the renewal of the Coal Procurement Services Agreement with Energy Services, Inc.

Commission President Rutkowski asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Rutkowski

NAYS: Commissioner Kaul

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RESOLUTIONS 10-2008-01 and 10-2008-02

MOTION by Commissioner Cole and seconded by Commissioner DeLisle authorizing the General Manager to execute a Vendor Managed Inventory Alliance with Hydrolake, Inc. for Wood Poles (Resolution 10-2008-01) and a Vendor Managed Inventory Alliance with Power Line Supply for Cross arms (Resolution 10-2008-02).

Commission President Rutkowski asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Kaul, Rutkowski

NAYS: None

RESOLUTION 10-2008-03

MOTION by Commissioner DeLisle and seconded by Commissioner Cole that the consolidation of the Finance & Administration Departments be completed in the next 60-90 days.

Commission President Rutkowski asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Kaul, Rutkowski

NAYS: None

RESOLUTION 10-2008-04

MOTION by Commissioner DeLisle and seconded by Commissioner Kaul authorizing the General Manager to implement the Policy to Prevent Identity Theft pending review by Plante & Moran.

Commission President Rutkowski asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Kaul, Rutkowski

NAYS: None

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RESOLUTION 10-2008-05

MOTION by Commissioner Kaul and seconded by Commissioner DeLisle to transfer monies from the Electric Capital Improvement Fund to the Electric Operating Fund and to replenish the fund in the future.

Commission President Rutkowski asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Kaul, Rutkowski

NAYS: None

REPORTS/COMMUNICATIONS

- A. Cash Report
- B. Investment Report
- C. Capital Asset Project Report
- D. Open Payables Report

MOTION by Commissioner Kaul and seconded by Commissioner DeLisle to receive reports A through D and place them on file.

Commission President Rutkowski asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Kaul, Rutkowski

NAYS: None

MOTION by Commissioner Kaul and seconded by Commissioner DeLisle that the bills be paid as audited.

#4243	\$	5,347.28
#4244		402,301.23
#4245		70,840.78
#4246		432,650.40
#4247		374,267.77
#4248		1,815,128.64
#4249		71,988.56
#4250		1,961,658.07

Commission President Rutkowski asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Kaul, Rutkowski

NAYS: None

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RESOLUTION 10-2008-06

MOTION by Commissioner Kaul and seconded by Commissioner DeLisle to extend the Letter of Understanding between Wyandotte Municipal Services and Century 21 for the Purchase of 3005 Biddle Avenue.

Commission President Rutkowski asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Kaul, Rutkowski

NAYS: None

CITY OF WYANDOTTE WEBSITE

Commission President Rutkowski stated that the City of Wyandotte is creating a new website and he wants to make sure there is a link between that and the Wyandotte Municipal Services website.

CANCELLATION OF NEXT COMMISSION MEETING

Commission President Rutkowski stated that the next Commission meeting, scheduled for November 4, 2008, will be cancelled.

ADJOURNMENT

MOTION by Commissioner Kaul and seconded by Commissioner DeLisle that we do now adjourn. 5:40PM

Melanie L. McCoy
Secretary