

08 - 068
September 23, 2008

A regular meeting of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission on Tuesday, September 23, 2008 at 5:00PM.

ROLL CALL: Present: Commissioners - Gerald P. Cole
Frederick C. DeLisle
Thomas M. Kaul
Leslie G. Lupo
Stanley A. Rutkowski
General Manager
& Secretary - Melanie L. McCoy
Also Present - Jim French,
Asst. to the G.M.
Steve Timcoe,
Telecom Supervisor
Bill Weirich,
Supt. of Water
Lisa Brendle,
Supt. of Finance/I.S.
Jerry Kupser,
Supt. of T & D
1 CATV Volunteer

APPROVAL OF THE MINUTES

MOTION by Commissioner Kaul and seconded by Commissioner Lupo that the minutes of the regular meeting held on Tuesday, September 9, 2008 be approved as recorded.

Commission President Rutkowski asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Kaul, Lupo, Rutkowski

NAYS: None

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PERSONS IN THE AUDIENCE

There were no persons in the audience wishing to address the Commission.

UPDATE OF NEW SUBSTATION #9

Jerry Kupser, Supt. of T & D, addressed the Commission regarding the progress being made on the construction of the new Substation #9.

FISCAL YEAR 2007-2008 BAD DEBT WRITE-OFFS

Lisa Brendle, Supt. of Finance/I.S., addressed the Commission regarding the Fiscal Year 2007-2008 Bad Debt Write-offs.

MOTION by Commissioner DeLisle and seconded by Commissioner Kaul to approve the Fiscal Year 2007-2008 Bad Debt Write-offs in the amount of \$75,610.36.

Commission President Rutkowski asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Kaul, Lupo, Rutkowski

NAYS: None

SALARY BENEFIT PACKAGE

The General Manager addressed the Commission regarding the Salary Benefit Package.

MOTION by Commissioner Kaul and seconded by Commissioner DeLisle accepting the recommendation from the General Manager regarding the Salary Benefit Package.

Commission President Rutkowski asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Kaul, Lupo, Rutkowski

NAYS: None

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RESOLUTION 09-2008-03

MOTION by Commissioner Kaul and seconded by Commissioner Lupo that the proposal of Utility Service Company for a ten year Water Tower Service Agreement be awarded, as detailed in the attached proposal, in the amount of \$338,663.00 and the General Manager be and hereby is authorized to sign a Water Tower Service Agreement to provide said material and services.

Commission President Rutkowski asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Kaul, Lupo, Rutkowski

NAYS: None

UPDATE ON RECENT CATV CHANNEL ADDITIONS

Steve Timcoe, Telecom Supervisor, addressed the Commission regarding the recent CATV Channel Additions.

REPORTS/COMMUNICATIONS

- A. Cash Report
- B. Investment Report
- C. Capital Asset Project Report
- D. Open Payables Report
- E. Fiscal Year 2007-2008 Pension System Payment
- F. Fiscal Year 2007-2008 Franchise Fee Payment
- G. Fiscal Year 2007-2008 City Services Payment

MOTION by Commissioner DeLisle and seconded by Commissioner Cole to receive reports A through G and place them on file.

Commission President Rutkowski asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Lupo, Rutkowski

NAYS: Commissioner Kaul

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MOTION by Commissioner DeLisle and seconded by Commissioner Cole that the bills be paid as audited.

#4240	\$	270,840.76
#4241		240,371.28
#4242		3,650,634.82

Commission President Rutkowski asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Lupo, Rutkowski

NAYS: Commissioner Kaul

RESOLUTION 09-2008-06

MOTION by Commissioner Lupo and seconded by Commissioner DeLisle that the General Manager be and hereby is authorized to execute an agreement with Daly Merritt for various insurance coverage in the amount of \$525,829.00, pending AIG review.

Commission President Rutkowski asked that the roll be called.

YEAS: Commissioners DeLisle, Kaul, Lupo, Rutkowski

NAYS: None

ABSTAIN: Commissioner Cole

RECOGNITION FOR BRIAN SNIDER

Steve Timcoe, Telecom Supervisor, wanted to give special recognition to Brian Snider, CATV Technician, who was an integral part of the recent CATV Channel Additions

ADJOURNMENT

MOTION by Commissioner DeLisle and seconded by Commissioner Kaul that we do now adjourn. 5:30PM

Melanie L. McCoy
Secretary