

08 - 001
January 16, 2008

A regular meeting of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission on Wednesday, January 16, 2008 at 5:00PM.

ROLL CALL: Present: Commissioners - Gerald P. Cole
Frederick C. DeLisle
Thomas M. Kaul
Leslie G. Lupo
Stanley A. Rutkowski

General Manager
& Secretary - Melanie L. McCoy

Also Present - Jim French,
Asst. to the G.M.
Lisa Brendle,
Supt. of Finance/I.S.
Bill Booker,
Supt. of CATV
Steve Timcoe,
Telecom Supervisor
Larry Tavernier,
125 Vinewood
1 CATV Volunteer

APPROVAL OF THE MINUTES

MOTION by Commissioner DeLisle and seconded by Commissioner Kaul that the minutes of the regular meeting held on Tuesday, December 18, 2007 be approved as recorded.

YEAS: Commissioner DeLisle, Kaul, Lupo, Rutkowski, Cole

NAYS: None

08 - 002
January 16, 2008

PERSONS IN THE AUDIENCE

Larry Tavernier, 125 Vinewood, requested the CATV Volunteer Handbook be updated.

The General Manager informed the Commission that the new handbook would be to the CATV Subcommittee by next Commission meeting with approval by the City Attorney prior to printing and distribution to the volunteers.

RESOLUTION 01-2008-01

MOTION by Commissioner Kaul and seconded by Commissioner Lupo that the General Manager be and hereby is authorized to execute a Performance Contract with Johnson Controls, Inc. to install Facility Improvements at a cost of \$2,288,959.00 with a guaranteed project benefit of \$6,664,237.63 through the 10 year agreement subject to a performance bond and insurance requirements being met.

Commission President Cole asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Kaul, Lupo, Rutkowski

NAYS: None

RESOLUTION 01-2008-02

MOTION by Commissioner Rutkowski and seconded by Commissioner DeLisle That the General Manager be and hereby is authorized to execute a Master Equipment Lease/Purchase Agreement with Banc of America Public Capital Corporation at a cost of \$2,288,959.00 with a guaranteed project benefit of \$6,664,237.63 through the 10 year agreement.

Commission President Cole asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Kaul, Lupo, Rutkowski

NAYS: None

08 - 003
January 16, 2008

RESOLUTION 01-2008-03

MOTION by Commissioner Rutkowski and seconded by Commissioner Lupo that the General Manager be and hereby is authorized to execute a Solar Project Agreement with Kulick Enterprises, of Wyandotte, MI, to supply and install a 10KW Photovoltaic System at a cost of \$94,700.25, File #4335.

Commission President Cole asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Kaul, Lupo, Rutkowski

NAYS: None

RESOLUTION 01-2008-04

MOTION by Commissioner Rutkowski and seconded by Commissioner DeLisle that the General Manager be and hereby is authorized to execute a Rooftop Site Lease with Wyandotte Public Schools at a rate of \$1.00 per year.

Commission President Cole asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Kaul, Lupo, Rutkowski

NAYS: None

CLEAN RENEWABLE ENERGY BONDS

The General Manager advised the Commission that the Department had received \$1.25 million dollars in Clean Renewable Energy Bonds that will be used for the wind turbine project.

08 - 004
January 16, 2008

RESOLUTION 01-2008-05

MOTION by Commissioner Rutkowski and seconded by Commissioner DeLisle that the General Manager be and hereby is authorized to execute a Confidentiality Agreement with DTE Energy Services for 2 years.

Commission President Cole asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Kaul, Lupo, Rutkowski

NAYS: None

RESOLUTION 01-2008-06

MOTION by Commissioner Kaul and seconded by Commissioner Lupo that the General Manager be and hereby is authorized to execute a Letter of Intent with DTE Energy Services for Biomass Development.

Commission President Cole asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Kaul, Lupo, Rutkowski

NAYS: None

RESOLUTION 01-2008-07

MOTION by Commissioner Rutkowski and seconded by Commissioner Kaul that the General Manager is hereby authorized to execute the attached Weather Channel Agreement.

Commission President Cole asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Kaul, Lupo, Rutkowski

NAYS: None

08 - 005
January 16, 2008

RESOLUTION 01-2008-08

MOTION by Commissioner Rutkowski and seconded by Commissioner DeLisle that the General Manager be and hereby is authorized to execute the APPA DEED Grant Agreement for the "Monitoring and Diagnostic Community for Small to Mid-Sized Power Generators".

Commission President Cole asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Kaul, Lupo, Rutkowski

NAYS: None

RESOLUTION 01-2008-09

MOTION by Commissioner Rutkowski and seconded by Commissioner DeLisle that the Telecommunications Department is authorized to purchase a Ford E150/E250 Cargo Van from Gorno Ford under the State of Michigan purchase plan at a cost of \$14,735.00.

Commission President Cole asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Kaul, Lupo, Rutkowski

NAYS: None

RESOLUTION 01-2008-10

MOTION by Commissioner Kaul and seconded by Commissioner Rutkowski to approve a lump sum distribution of \$500.00 be paid to all current salaried exempt and non-exempt employees and \$200.00 to part-time employees for a total of \$15,100.00. This does not include the General Manager.

Commission President Cole asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Kaul, Lupo, Rutkowski

NAYS: None

08 - 006
January 16, 2008

REPORTS/COMMUNICATIONS

- A. Cash Report
- B. Investment Report
- C. Capital Asset Project Report

MOTION by Commissioner Rutkowski and seconded by Commissioner DeLisle to receive reports A through C and place them on file.

Commission President Cole asked that the roll be called.

YEAS: Commissioners Cole, DeLisle, Kaul, Lupo, Rutkowski

NAYS: None

MOTION by Commissioner DeLisle and seconded by Commissioner Rutkowski that the bills be paid as audited.

#4177	\$	58,390.40
#4178		263,937.67
#4179		14,058.52
#4180		1,006,912.72
#4181		282,533.96
#4182		980.25
#4183		994,151.41

Commission President Cole asked that the roll be called.

YEAS: Commissioners DeLisle, Kaul, Lupo, Rutkowski

NAYS: None

ABSTAIN: Commissioner Cole

REQUEST FROM CHRIS CALVIN

The General Manager informed the Commission that an investigation was done on his allegations and it was found that the employee acted in an appropriate manner. The General Manager will inform Mr. Calvin of her findings.

08 - 007
January 16, 2008

PSA FACTOR

Commissioner Kaul stated that a citizen had asked when the PSA factor would be removed. Commission President Cole stated that this issue would be addressed at a special Commission meeting to be held January 22, 2008.

ADJOURNMENT

MOTION by Commissioner Rutkowski and seconded by Commissioner DeLisle that we do now adjourn. 5:38PM

YEAS: Commissioners Rutkowski, DeLisle, Kaul, Lupo, Cole

NAYS: None

Melanie L. McCoy
Secretary